

Haryana School Shiksha Pariyojna Parishad, Panchkula
Shiksha Sadan, Sector – 5, Panchkula –134105

(E-mail: amsssharyana@gmail.com, Website: <http://recruitment-portal.in>)

Advertisement no: Admin./SSA/KGBV

Dated: 12.08.2014

Closing date for submission of online application	: 05.00 P.M. on 28/08/2014
Last date for deposit of fees	: 04.00 P.M. on 02/09/2014
Date of Examination	: will be notified and conveyed later on

Applications for recruitment of Headmistress, PGTs and SIMs in Kasturba Gandhi Balika Vidyalayas in Haryana

Online applications are invited from female candidates only for filling up of the under mentioned categories of posts under Kasturba Gandhi Balika Vidyalayas on contractual basis initially for a period of one year and further extendable on yearly basis subject to satisfactory performance. **These posts are purely contractual in nature. The online application form can be filled up at the website <http://recruitment-portal.in> up to 5.00 P.M. on 28/08/2014 thereafter, website link will be disabled.** The candidates are strongly advised to apply online well in time without waiting for the last date of submission of online application. The candidate will bring the printed copy of the online application form along-with necessary certificates at the time of verification of documents. No offline application form or copy of downloaded application form will be accepted by the office. Qualification/eligibility conditions, age and certificates will be determined with regard to last date fixed for submission of online application form. The details of posts as under:-

No. 1: Headmistress (8 Posts)

Qualifications :-

- (i) At least 55% marks each in Post graduation and Graduation from a recognized university.
- (ii) The subject in which Post Graduation is done should be one of the subject in Garduation;
- (iii) B.Ed./M.Phil from a recognized University with 55% marks; and
- (iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A with Hindi as one of the subject; and
- (v) Teaching experience of 6 years from Government/Recognized/Progressive Public School not below the rank of TGT/Master;
- (vi) Consistent good academic record;
- (vii) Proficiency in English and Hindi; and
- (viii) Conversant in IT skills and effective use of new technologies as tools for learning.

Desirable:

Experience of working in a residential school.

Age:- Not above 45 years.

No. 2: Post Graduate Teachers (PGTs) (18 Posts)

Qualifications common to all categories of PGTs :

- (i) The subject in which Post Graduation is done should be one of the subjects in Graduation; and
- (ii) B.Ed./M.Phil with 50% marks from recognized university.
- (iii) Matriculation with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject; and
- (iv) Certificate of having qualified State Teacher's Eligibility Test (STET)/ Haryana Teacher's Eligibility Test (HTET)/National Eligibility Test (NET).; and
- (v) Proficiency in teaching in English and Hindi medium; and
- (vi) Consistent good academic record; and
- (vii) Conversant in IT skills and effective use of new technologies as tools for learning.
- (viii) In case of PGTs, in the subjects of English, Physics, Hindi and Mathematics the candidates who have qualified National Eligibility Test (NET), condition of B.Ed./M.Phil. will not be applicable.
- (ix) **Age:** 21 to 40 as on 28-08-2014.
- (x) Essential qualification (EQ) is given against each post.

2 (a): 7 posts of PGT English

M.A. English with at least 55% marks from recognized university.

2 (b): 2 posts of PGT Physics

M.Sc. Physics/ Applied Physics/ Nuclear Physics/Electronics Physics with at least 55% marks from recognised university.

2 (c): 6 posts of PGT Mathematics

M.A./M.Sc. Mathematics/ Applied Mathematics with atleast 55% marks from recognised university.

2 (d): 3 posts of PGT Hindi

M.A. Hindi with at least 55% marks from recognized university.

No. 3: School Information Managers (SIMs) (8 Posts)

a) Essential Qualifications:-

M.Sc. (Computer Science) (with at least 50% Marks)

Or

Master in Computer Application (with at least 50% Marks)

Or

BE/B.Tech in Computer Science/ (with at least 50% Marks)

b) Desirable Qualifications:-

- (i) Graduate Or Post Graduate in Library Science from a recognized university.
- (ii) B.Ed. Or M.Ed. from a recognized university.

Note:- All the Degrees/Diplomas should be from recognized university/board.

The selected candidates will have to undergo three months training after their selection. During this training selected candidates will be imparted training regarding all the three responsibilities of the job i.e. Information Management (1st), Office Management (2nd) & Library Management (3rd), which will have to be successfully completed by all the candidates. The training will be evaluated through subjective/objective examination after the training is completed.

Reservation:- As per Haryana State Govt. Policy.

Age: The age limit for the above posts is 18-40 years. Age is to be calculated in reference to closing date for submission of application.

Relaxation in Age:

In the case of candidates belonging to the Scheduled Caste, Backward Classes, Ex-Servicemen, Physically-Challenged and Widows/Divorcee etc. the upper age limit shall be such as may be fixed by the Government of Haryana from time to time.

Qualifying Test:

A written test and an interview will be conducted for the selection of above all posts. The written test will comprise of subject specific Multiple Choice Questions (MCQs) up to post graduate level.

Selection Criteria

I. Headmistress:

Particulars	Maximum Marks	Criteria
10 th	10	0.1 of percentage of marks obtained
10+2	10	0.1 of percentage of marks obtained
Graduation	10	0.1 of percentage of marks obtained
Post Graduation	10	0.20 of percentage of marks obtained
B.Ed or M.Ed	10	
Sub Total	50	
Written test/skill test	30	
Interview	20	
TOTAL	100	

II. Post Graduate Teachers (PGTs):

Particulars	Maximum Marks	Criteria
10 th	10	0.1 of percentage of marks obtained
10+2	10	0.1 of percentage of marks obtained
Graduation	10	0.1 of percentage of marks obtained
Post Graduation	20	0.20 of percentage of marks obtained
Sub Total	50	
Written test	30	
Interview	20	
TOTAL	100	

III. School Information Manager (SIM):

Particulars	Maximum Marks	Criteria
10 th	10	0.1 of percentage of marks obtained
10+2	10	0.1 of percentage of marks obtained
BE/B.Tech/MCA/M.Sc (CS)	30	0.3 of percentage of marks obtained
Sub Total	50	
Written test	50	
TOTAL	100	

No. 2: Remuneration: *The incumbents engaged against the above positions will be paid consolidated contractual remuneration as per the norms approved by GOI under KGBV Scheme.*

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No. 3: Application Fee: Application fees (non-refundable) amounting to Rs.500/-+Rs.20 (Bank charges) for General and other category candidates and Rs.250/-+Rs.20 (Bank charges) for Female SC/PH candidates of Haryana state will be payable through challan, generated after online filling of application. Candidates belonging to other reserved categories (SC/BC/ESM/PHC candidates of Haryana State) must ensure that they have valid caste certificate issued by the competent authority. In case, at the time of verification of documents, it is found that certificates are not valid, their candidature will be rejected.

No. 4: Consistent Good Academic Record means that out of the lower qualifications i.e. Graduation/10+2/Matric etc., other than the requisite minimum qualification, one must secure atleast 55 % marks in one lower examination and 50% in the two lower examinations. If there are only two lower examinations, then one must have secured atleast 55 % marks in one lower exam and 50% in another.

- No. 5: Professional Training Diploma or Certificate awarded by any State, Board or University other than Haryana Education Department will be recognized only if this Degree or Diploma or Certificate has been recognized by the Haryana Government.
- No. 6: A Diploma/degree course in teacher education recognized by the National Council for Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B.Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.
- No. 7: **All posts in each category are reserved for female candidates only.**
- No. 8: Candidates having qualified HTET/STET conducted by Haryana Board of School Education, Bhiwani for this category of teachers only will be eligible.
- No. 9: Detailed instructions for filling the online application form are available on the website <http://recruitment-portal.in>.
- No. 10: **In case of any guidance/information/clarification regarding the online filling of the form, the candidate can call at C-DAC Mohali helpline Nos. 0172-6619054 and 0172-6619055 on all working days from 9:00 a.m. to 6:00 p.m.**
- No. 11: The Parishad reserves the right to increase or decrease the number of vacancies/posts at any point of time.
- No. 12: The prescribed essential qualification does not entitle a candidate to be called for appearing in a test and interview. *In the event of number of application being large, the Department of School Education, Haryana may short list the candidates for interview by conducting a written test.* The decision of the Parishad in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.
- No. 13: Complete information is also available at Parishad website www.hsspp.in. Changes/Amendments (if any) will be notified only on the websites <http://recruitment-portal.in> and www.hsspp.in.

Place: Panchkula

State Project Director
HSSPP
Shiksha Sadan, Panchkula